

Cabinet – 5 February 2025

Adoption of the revised Statement of Community Involvement

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| Purpose | For Decision |
| Classification | Public |
| Executive Summary | <p>The Statement of Community Involvement (SCI) sets out how the District Council will consult and involve others in planning matters. It covers both the preparation of local plans and planning guidance, and applications for planning permission.</p> <p>Whilst a required statutory document, it is also a statement of the council's commitment to the involvement of our communities in planning matters.</p> <p>Last revised in July 2020, it is important that the document is reviewed from time to time to ensure that it is up to date. This report seeks Cabinet approval to finalise the amendments to the SCI (Appendix 1) and adopt the amended SCI document.</p> |
| Recommendations | <p>It is recommended that Cabinet recommend to Council the following:-</p> <ul style="list-style-type: none"> • to note the outcomes of the public consultation that took place for 6 weeks on the proposed amendments to the SCI and agrees the draft responses to the representations received (set out in Appendix 2). • to agree the changes to the SCI set out in Appendix 1 and formally adopts the amended SCI document; and • that any final editorial changes to the document prior to publication be agreed by the Strategic Director of Place, Operations and Sustainability in consultation with the Portfolio Holder for Planning and Economy. |

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| Reasons for recommendations | <p>The Planning and Compulsory Purchase Act 2004 requires the council to have a SCI.</p> <p>The SCI was last reviewed in 2020 and moderate changes are recommended to reflect changes in legislation, best practice and to aide clarity.</p> <p>The NFDC Corporate Plan puts community engagement central to its 'People' priority.</p> |
| Wards | All wards outside the National Park |
| Portfolio Holder | Councillor Derek Tipp – Planning and Economy |
| Strategic Director | James Carpenter – Place, Operations and Sustainability |
| Officer Contact | <p>Andrew Herring Senior Policy Planner 023 8028 5471 andrew.herring@nfdc.gov.uk</p> |

Introduction and background

1. Planning directly affects the places where people live and work, the economy and residents' health and well-being. Meaningful public consultation and engagement on all aspects of planning is vital. It allows communities to have an input into the planning of their area. By maintaining community involvement at the centre of what the council does, we can gain a real understanding of our communities' priorities.
2. Following Cabinet approval in October 2024, a public consultation has been carried out on the proposed revisions to the Statement of Community Involvement (SCI). This report summarises the process and consultation responses received.
3. Just at the end of the consultation period a new National Planning Practice Framework (NPPF) was published. Officers have considered any implications arising from the NPPF in relation to the comments received and proposed.

Consultation response

4. The draft revised SCI was subject to 6 weeks of formal public consultation from Wednesday 23 October – Friday 6 December 2024.
5. For this consultation officers used a variety of mediums to engage with the wider public. This included contacting those on our planning database, publication on the council's website, promotion on social

media (e.g. Facebook, LinkedIn), and direct news releases. A new online consultation platform called 'Go Vocal' was also used where comments could be made directly into a copy of the SCI document. The social media posts also included a helpful 1-minute summary of what an SCI was and why it was important. These posts were repeated during the consultation period.

6. Overall, there were 12 respondents to the public consultation. This compares to 13 received during the last revision to the SCI in 2020. It is not mandatory to consult on revisions to an existing SCI but it was considered good practice to do so. Whilst a generally low number of responses were received, it is comparable to the expected number for a non-statutory consultation.
7. Comments received during the consultation have been considered and some minor changes covered in the next section are proposed in the schedule in Appendix 2, are recommended. These have been incorporated in the document in Appendix 1 (previous agreed changes in October 2024 are shown in red underlined text, with yellow highlighted text showing changes made since the public consultation in October-December 2024).

Revisions to SCI

8. As reported and agreed at the 2 October 2024 Cabinet, there are number of proposed revisions to the SCI as set out in Appendix 1 (shown in red underlined text). In summary these revisions include:
 - Insertion of a number of weblinks;
 - Deletion of previous references to the Covid-19 pandemic and associated restrictions;
 - Clarifications on statutory legislation and updates where there have been changes to the National Planning Policy Framework;
 - Updates in relation to the Community Infrastructure Levy (CIL) and how the council will involve others in allocating CIL to projects;
 - Modest revisions to provide further detail in relation to the different stages of Local Plan production (Section 2); and
 - More extensive updates to the part of the SCI dealing with Development Management and what the council will do at various stages of the planning application consent process (section 6 and Appendix 4 of the SCI).
9. As highlighted in Appendix 2, a number of the responses which are proposed to be taken on board relate to factual updates to legislation or expanding on definitions. Some of the comments received are noted but relate to matters outside the scope of the SCI such as time

limits for speaking at planning committee and amendments to statutory consultee lists (which are set out in legislation).

10. The commitments made and set out in the SCI, as proposed to be updated, represent the minimum that NFDC will do and how the council will engage with residents and wider public bodies.

Corporate Plan priorities

11. The existing SCI already helps to deliver all the priorities of the NFDC Corporate Plan. The Corporate Plan puts community engagement central to its 'People' priority, and under its 'Place' priority the council aims to balance growth with conservation and sustainable development. This also closely aligns with the objective to foster economic growth while ensuring inclusivity and sustainability (under its 'Prosperity' priority).

Financial and resource implications

12. The costs of undertaking the preparation of the SCI, and its implications for consultation in relation to future plan-making and the development management function of the council are capable of being met within existing budgets.

Legal implications

13. The requirement to prepare the SCI is set out in Section 18 of the Planning and Compulsory Purchase Act 2004.
14. Regulation 10A of the Town and Country Planning (Local Planning) (England) Regulations (as amended) requires that local planning authorities should review their SCIs at least once every 5 years to ensure that policies remain relevant and effectively address the needs of the local community.

Risk assessment

15. The SCI commits the council to undertake certain community engagement activities in its function as a local planning authority. Failure to undertake these activities as a minimum presents a risk of future local plans being found unsound and judicial challenge of future planning decisions with associated financial, reputational and planning consequences.

Environmental / Climate and Nature implications

16. Consulting the community on both plan making and proposals for planning applications helps to ensure that the Council delivers high quality development within its area that reflects the needs of local communities.

Equalities implications

17. The proposed revisions to the SCI will help to ensure that opportunities to engage with communities on planning matters across plan making and development management are equal. There are opportunities to advance equality and foster good relations through targeted and specific consultation in plan-making, which will in itself be subject to continuing monitoring and review. The development of an appropriate consultation and engagement strategy for plan-making consultations and in relation to development proposals through development management should lead to positive engagement.

Crime and disorder implications

18. None arising directly from this report.

Data protection / Information governance / ICT implications

19. The Council will continue to utilise existing ICT software and processes to maintain data protection of individuals and organisations involved in the planning system.

New Forest National Park/Cranborne Chase National Landscape implications

20. The New Forest National Park Authority is required to produce its own Statement of Community Involvement to support the proposed review of its local plan. The proposed changes to the NFDC SCI are broadly in line with that of the National Park Authority, with similar methods used in how it consults and involves others in planning matters. There are no specific implications identified for the Cranborne Chase National Landscape.

Appendices

Appendix 1 –
Revised SCI (as amended following
public consultation)

Appendix 2 –
Statement of Consultation January
2025 (and NFDC response to
comments)

Statement of Community Involvement

Planning

~~DRAFT REVISED VERSION FOR CONSULTATION~~

~~(Revisions in red text)~~

~~October 2024~~

CABINET VERSION

February 2025

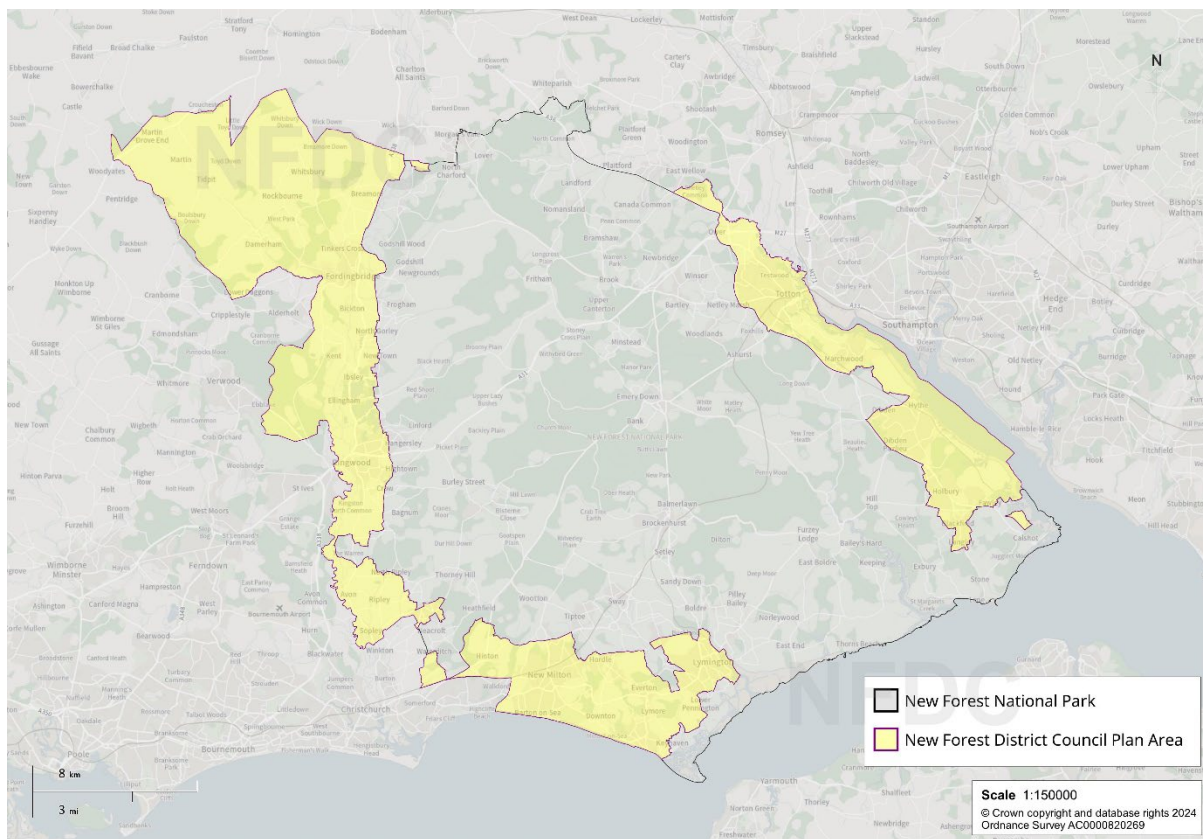
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Introduction

New Forest District Council is the local planning authority for the parts of the District outside of the New Forest National Park. As the local planning authority, it is responsible for producing the Local Plan and other planning documents for its area and for determining planning applications for most forms of development (Hampshire County Council is the planning authority for minerals and waste planning matters). Within the National Park the National Park Authority is the local planning authority. This document relates to the parts of New Forest District outside of the National Park (the area shaded **grey yellow** on the map below) referred to as the 'Plan Area' henceforth.



The council is committed to engage with local people, organisations and businesses to get their views on different aspects of its work. Planning directly affects the places where people live and work and meaningful public consultation and engagement on all aspects of planning is vital.

1 What is a Statement of Community Involvement?

- 1.1 The Statement of Community Involvement (SCI) sets out how the council will consult and involve others in planning matters in New Forest District outside the National Park. It covers both the preparation of local plans and planning guidance, and applications for planning permission. It is also a requirement of the Planning and Compulsory Purchase Act 2004.

A brief guide to the planning system

- 1.2 Local planning authorities are responsible for producing Local Plans and other planning policy documents which set the framework under which decisions on planning applications are made. All local planning authorities are expected to have an up-to-date Local Plan for their area. The Plan guides new development, setting the overall planning strategy for the area and setting policies and proposals for what development can happen, and where. The Local Plan is the main planning policy document for the area but can be supplemented by Supplementary Planning Documents (which provide additional guidance on the implementation of policies in the Local Plan) and by Neighbourhood Plans (which are community-led plans).
- 1.3 The Government sets national planning policies in the 'National Planning Policy Framework' (NPPF). Local Plan policies must comply with this national framework. The Government also publishes national Planning Practice Guidance (PPG), which gives further guidance and advice on how local authorities are expected to prepare local planning documents and implement Government policy.
- 1.4 The current planning system has no hierarchy of plans between national and local planning policies. However, the Localism Act (2011) established a new 'Duty to Co-operate' which requires local planning authorities and other organisations to work together constructively in preparing their plans, to try to resolve cross boundary planning issues.

Planning in the New Forest

1.5 The council has an adopted Local Plan for the area. The key documents which make up the Local Plan for New Forest District (outside the National Park) are:

- The Local Plan 2016-2036 Part 1: Planning Strategy, adopted in July 2020, which sets the planning strategy for housing and employment provision, protection of sensitive environments, town centres, and transportation for the area up until 2036. It replaces and updates parts of the adopted 2009 Core Strategy, and a small number of the more strategic policies in the Local Plan Part 2: Sites and Development Management adopted in 2014.
- The Local Plan Part 2: Sites and Development Management, adopted in April 2014, which sets out more detailed policies implementing the strategy, including identifying sites for new development. The remaining policies of the adopted 2009 Core Strategy and 2014 Local Plan Part 2 are either saved for continued use pending review as part of the Local Plan Review 2016-2036 Part Two, or are deleted, as set out in Appendix A of the Local Plan Part One. It includes allocations of specific sites for new housing, affordable housing and employment land. It also provides additional development management policies to assist the implementation of the Part One Local Plan.

1.6 The council has adopted several Supplementary Planning Documents. These include Local Distinctiveness SPDs, the Mitigation [For Recreational Impacts Strategy for on New Forest](#) European Sites SPD [\(2021\)](#) and Planning for Climate Change SPD (2024).

1.7 Full details of all current planning policy documents prepared by New Forest District Council are available on the Planning Policy page of the council's website: www.newforest.gov.uk/planningpolicy.

Working with others

The New Forest National Park and Cranborne Chase ~~Area of Outstanding Natural Beauty (AONB)~~ National Landscape

1.8 The council attaches great importance to having a close working relationship with the New Forest National Park Authority (NFNPA) and the Cranborne Chase National Landscape (CCNL). Given the geography of the Plan Area and its relationship with the National Park, it is essential to the proper planning of the area that there is collaboration between the two planning authorities. This includes matters that have an impact across the New Forest and will be addressed in the review of the Local Plan. These are addressed through regular liaison meetings with the National Park Authority. The council also has a duty to seek to further the purposes of the National Park and National Landscape have regard to the purposes of the National Park under Section 85 of the Countryside and Rights of Way Act (2000) as amended by Section 245 of the Levelling Up and Regeneration Act 2023. Planning policies for the area recognise that development proposals within the Plan Area can have a significant impact on the National Park and the National Landscape, as well as on protected European nature conservation sites within the National Park. The council will also engage with the Cranborne Chase National Landscape AONB and have regard to the Planning Protocol agreed between the two parties¹.

Neighbouring authorities and Local Economic Partnerships

1.9 The Duty to Co-operate (DTC), brought into effect by the Localism Act (2011), aims to ensure that bodies engaged in planning work together on issues that are of more than local significance. The council will continue to work with a wide range of statutory and non-statutory bodies in fulfilling its planning duties and ensuring that issues of more than local significance are dealt with by working with its neighbours and other appropriate bodies.

¹ https://cranbornechase.org.uk/wp-content/uploads/2020/04/PlanProtocolOct05_Sept061.pdf

1.10 The council will work with neighbouring authorities and other authorities in the sub-regions on matters of strategic significance, where cross-boundary working is essential to ensure an appropriate planning strategy for the wider area is established (including the work of ~~the Solent Local Enterprise Partnership~~, the Partnership for South Hampshire², and other neighbouring Local Enterprise Partnerships). This will include the joint commissioning of appropriate studies to assess housing and business needs locally and within the wider area.

1.11 See paragraphs 2.12 – 2.17 for further information on the Duty to Co-operate.

² <https://www.push.gov.uk/>

2 The process of Local Plan and Supplementary Planning Document preparation

2.1 Procedures for preparing development plan documents are set out in national regulations, currently the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended). The figure below sets out the stages in plan preparation, indicating consultation stages, as set out in the Regulations.

Figure 1 – Stages in Local Plan preparation

| Stage: | What we will do: |
|--------------------------|--|
| Regulation 18 | <ul style="list-style-type: none"> • Define scope of document and critical issues • Evidence gathering, including targeted consultations on specific issues or studies (e.g. statutory bodies and infrastructure providers) • Public Consultation on emerging options <u>(at least 6 weeks)</u> • Public Consultation on draft Plan <u>(at least 6 weeks)</u> |
| Regulation 19 | <ul style="list-style-type: none"> • Publication of proposed Submission Plan (Submission <u>Draft</u> documents) <u>taking account of comments received at Regulation 18 stage</u> • <u>Public consultation (at least 6 weeks)</u> |
| Regulation 20 | • Public Consultation on Plan to be submitted |
| Regulation 22 | <ul style="list-style-type: none"> • Submission of Plan and supporting documents (including Sustainability Appraisal Report) to Secretary of State • Submission of representations / <u>Statement of Consultation</u> |
| Regulation 24 | <ul style="list-style-type: none"> • Independent Examination, including Hearings |

| | |
|---------------|---|
| Regulation 25 | <ul style="list-style-type: none"> • Publication of Inspector's Report • Consideration of Inspector's recommendations |
| Regulation 26 | <ul style="list-style-type: none"> • Adoption of the Local Plan |

2.2 In the preparation of documents the council will be consulting and involving others at various stages of plan preparation, from evidence gathering and developing strategic approaches to preparing the Plan for Submission and public Examination by an independent Inspector. The methods and techniques used to involve the **statutory bodies and wider** community will vary depending on the type of planning document being prepared and the stage of preparation reached. More detail is given in Tables 1 and 2 **below**.

2.3 The Local Development Scheme sets out the programme for preparing local planning documents. As well as the Local Plan itself, Supplementary Planning Documents (SPDs), covering particular areas, sites or topics may be prepared. Examples of SPDs which have been prepared by New Forest District Council include the Lymington Local Distinctiveness SPD and the Mitigation **for Recreational Impacts on New Forest Strategy for** European Sites SPD (a full list of current SPDs is provided in the Local Development Scheme and on the council's website). The process for preparing Supplementary Planning Documents is simpler than for the Local Plan, the main difference being that an SPD is not subject to public Examination by an independent Inspector. However, the procedure followed in preparing Supplementary Planning Documents includes targeted involvement and **public** consultation during the preparation of the document. The process is set out in the figure below.

Figure 2 – Stages in Supplementary Planning Document preparation

| Stage: | What we will do: |
|----------------------------------|---|
| <u>Internal preliminary work</u> | <ul style="list-style-type: none"> • Define scope of document and critical issues • Evidence gathering, including targeted consultations on the evidence base or specific studies (e.g. statutory bodies and infrastructure providers) |

| | |
|----------------------------------|---|
| <u>Internal preliminary work</u> | <ul style="list-style-type: none"> • Production of draft document |
| Regulation 12 | <ul style="list-style-type: none"> • Consultation on draft SPD document |
| Regulation 13 | <ul style="list-style-type: none"> • Representations received and considered |
| Regulation 14 | <ul style="list-style-type: none"> • Adoption of SPD |

2.4 Further details of how we will involve others in the production of SPDs is set out in section 3.

How we will involve and consult others on the preparation of the Local Plan

2.5 The National Planning Policy Framework requires that Local Plans are prepared with meaningful engagement and collaboration with neighbourhoods, local organisations and businesses. The final Plan should “be shaped by early, proportionate and effective engagement between plan-makers and communities, local organisations, businesses, infrastructure providers and operators and statutory consultees” (Paragraph 16). ~~aim to be a ‘collective vision and a set of agreed priorities for the sustainable development of the area’ (Paragraph 155).~~

2.6 The Town and Country (Local Planning (England) Regulations 2012 (as amended) set out the procedure to be followed by local planning authorities in relation to the preparation of local plans and supplementary planning documents, including consultation with interested persons and bodies and the documents which must be made available at each stage. The Regulations can change over time and the council will comply with the relevant Regulations in force at the time.

2.7 The main means of finding out the latest news about progress with Plan preparation will be the council’s website www.newforest.gov.uk.

2.8 The council will use its website to:

- Provide information about progress with the preparation of planning documents

- Publish all current planning policy documents
- Give notice and details of current public consultations on planning policy documents under preparation
- Publish summaries of comments it has received on draft planning policy documents

2.9 The council will keep a database (Local Plan contacts database) of those wishing to be kept informed directly (normally by e-mail) about stages in plan preparation.

2.10 Table 1 below sets out how the council will involve others in the preparation of its Local Plan at various stages of plan preparation.

Table 3 - The key stages of involving and consulting on Development Plan Documents (DPD)

| Stage: | What we will do: |
|---|---|
| Early preparation Evidence gathering | <ul style="list-style-type: none"> • Directly Consult all those listed in Appendix 1 on the scope of the Plan: identifying matters / issues which may need particular attention in a new Plan • Gather relevant social, economic and environmental information to provide for background information and evidence • Engage in discussions and joint studies with neighbouring authorities |
| Production of draft plan | <ul style="list-style-type: none"> • Prepare a draft Plan based on evidence and views collected |
| Formal Consultation on draft plan | <ul style="list-style-type: none"> • Provide a minimum period of six weeks for comments to be made on the draft Plan |

| Stage: | What we will do: |
|--|---|
| | <ul style="list-style-type: none"> • Publish the consultation document with supporting information and background studies on the council’s website as well as promotion of the consultation through other methods as appropriate (such as social media channels, news releases, and the councils website) • Give details of the consultation and how to comment in a news release and on the council’s website • Notify all those on the Local Plan contacts database of the opportunity to comment (including, where appropriate, local representative groups for those who do not have internet access). • <u>Various consultation methods may be used depending on the content of the documents but this could include:</u> holding hosting virtual exhibitions, digital consultations, publicising on social media and providing documents for inspection on the council website • Make all documents available for public inspection at Appletree Court, Lyndhurst or Publish a summary of the comments received on the website |
| Production of Plan for Submission | <ul style="list-style-type: none"> • Take into consideration all comments received on the draft Plan in preparing the Plan for submission |

| Stage: | What we will do: |
|---|---|
| Publication of Plan for Submission to the Secretary of State | <ul style="list-style-type: none"> • Publish the Plan with supporting information and background studies on the council’s website • Give details of the consultation and how to comment in a news release and on the council’s website, and by publicising on social media • Provide a minimum period of six weeks for representations to be made on the Plan • Notify all those who commented on the draft Plan that a revised Plan has been published and where the relevant documents can be inspected • Publish a summary of the representations received on the council’s website |
| Submission to Secretary of State | <ul style="list-style-type: none"> • Submit for public Examination the Submission Plan, all supporting documents and all representations received on the Submission documents • Make all documents available for public inspection on the council’s website. • Make all documents available for public inspection at Appletree Court, Lyndhurst on request • Give notice to those persons who requested to be notified of the submission of the local plan to the Secretary of State that it has been so submitted. |
| Examination by independent inspector | <ul style="list-style-type: none"> • Those making representations on the Plan will be invited by the Local Plan Inspector to respond to questions on matters identified |

| Stage: | What we will do: |
|--------------------------------|--|
| | <ul style="list-style-type: none"> • If required, Hearing sessions will be held during the Examination on matters decided by the Inspector (the method for holding these will be a matter for the inspector to decide, subject to social distancing rules in place at that time) • Those indicating they wish to appear at a physical or virtual Hearing session will be given the opportunity to do so <p>(Note: the organisation and content of the Examination is a matter for the appointed Inspector)</p> |
| Formal Adoption by NFDC | <ul style="list-style-type: none"> • Publication of Inspector’s Report and any Modifications to the plan required for Soundness • Adoption Statement published alongside the adopted DPD. • Notify all those who commented on the draft Plan that the DPD has been adopted. |

Sustainability Appraisal

2.11 Alongside the preparation of the Local Plan the council will undertake a Sustainability Appraisal of the emerging Plan and its proposals. This work will consider the impact of proposals on environmental, social and economic factors, including internationally significant nature conservation sites, which will be a key consideration. The Sustainability Appraisal will be subject to targeted consultation at its ‘scoping’ stage, and wider consultation when published for comment alongside a consultation draft Local Plan and submission Local Plan.

Fulfilling the Duty to Cooperate

2.12 The “Duty to Co-operate” requires local authorities and other prescribed bodies to work together on planning issues, and particularly on strategic matters which have a significant impact on at least two planning areas.

- 2.13 New Forest District Council will work co-operatively with neighbouring planning authorities in Hampshire, Wiltshire and Dorset, and other relevant public bodies on matters relating to the development of appropriate planning strategies within the Plan Area and in neighbouring areas.
- 2.14 In addition to formal written consultations, this co-operation will involve discussions at both Officer, and as appropriate, Member level. Cross-boundary issues will be identified and, where possible, appropriate planning strategies will be agreed as a basis for preparing Local Plans and ensuring compatibility across administrative boundaries.
- 2.15 In south Hampshire a formal partnership of local authorities (Partnership for South Hampshire – PfSH) is well established as a vehicle for developing planning strategies for the area. The council will participate in and contribute to the work of PfSH at both Officer and Member level.
- 2.16 New Forest District Council will also cooperate with ~~Local Enterprise Partnerships (LEPs) and~~ Local Nature Partnerships (LNPs) and have regard to their activities when preparing the Local Plan, so long as those activities are relevant to local plan making. For the New Forest District area ~~these are currently the Solent LEP, and this is~~ the Hampshire & Isle of Wight LNP³. Local Enterprise Partnerships have a key role to play in delivering local growth by directing strategic regeneration funds and in providing economic leadership through their Strategic Economic Plans. Local Nature Partnerships work strategically to help their local areas manage the natural environment and they are encouraged to work at a broader ‘landscape scale’.
- 2.17 Working relationships on strategic planning matters with neighbouring authorities in Wiltshire and Dorset have been established and will be developed as each authorities plan preparation progresses.
- 2.18 In addition, NFDC is an active partner in the Cranborne Chase National Landscape partnership and will continue to work alongside it to implement the objectives of the CCNL Management Plan.

³ <https://hantswightlnp.wordpress.com/>

3 How we will involve and consult others on the preparation of Supplementary Planning Documents

- 3.1 Supplementary Planning Documents (SPDs) provide additional guidance on the implementation of Local Plan policies.
- 3.2 Although supplementary to the main policies, it is also important that the local community and interested organisations are involved in the preparation of these documents and have a chance to comment on the detail of how Local Plan policies and/or proposals are to be implemented. Supplementary Planning Documents are not subject to a formal examination by an independent Inspector.

Table 2 – The key stages of involving and consulting on Supplementary Planning Documents

| Stage: | What we will do: |
|---|--|
| Awareness raising and evidence gathering | <ul style="list-style-type: none"> • Gather relevant background information and evidence • Engage in selective discussions and targeted consultation as appropriate • Hold virtual exhibitions, digital consultations, publicising on social media and providing documents for inspection on the council website. |
| Production of draft plan | <ul style="list-style-type: none"> • Prepare a draft document based on evidence and views collected |
| Formal Consultation on draft plan | <ul style="list-style-type: none"> • Publish the consultation document with supporting information on the website • Contact those on the Local Plan contacts database by e-mail to inform of the draft publication and opportunity to comment |

| | |
|--------------------------------|---|
| | <ul style="list-style-type: none"> • Give details of the consultation and how to comment in a news release and on the council’s website • Provide a minimum period of four weeks for comments to be made on the draft SPD document (although the norm will be for a 6-week consultation period) • Write to all those specifically requesting postal notification of publication of a specific SPD • Make all documents available for public inspection at Appletree Court, Lyndhurst and on the council’s website. • Publish a summary of the comments received on the website |
| <p>Adoption by NFDC</p> | <ul style="list-style-type: none"> • Revised plan submitted with summary of comments received and how comments have been addressed • Comments received reported to members (with summary of comments) • Publication of Consultation Statement, cabinet / full council papers, and final document for adoption • Adoption Statement released alongside the adopted SPD. |

4 Neighbourhood Plans and Neighbourhood Development Orders

- 4.1 The Localism Act 2011 introduced statutory Neighbourhood Planning in England. It enables communities to draw up a Neighbourhood Plan for their area (within certain limits and parameters set by the agreed strategy in the Local Plan). Through preparing a Neighbourhood Plan (or a Neighbourhood Development Order) local communities can have a greater say in deciding how the planned development is accommodated in their area. These can be taken forward by Town / Parish Councils.
- 4.2 Parish and Town Councils can use neighbourhood planning powers to establish general planning policies for the development and use of land in their neighbourhood through the preparation of a Neighbourhood Plan or the granting of planning permission for a specific type of development through a Neighbourhood Development Order.
- 4.3 It is the role of the local planning authority to agree the (geographical) neighbourhood planning area. Additionally, the local planning authority must provide advice and assistance; hold an examination; and make arrangements for a referendum. NFDC has published a Neighbourhood planning protocol, and this is contained in Appendix 2 of this Statement. The protocol outlines how NFDC will undertake its statutory duties, and the level and extent of the technical advice and assistance that NFDC will provide.
- 4.4 Appendix 3 sets out the guidance specifically designed to support qualifying bodies, which includes Parish or Town Council, on the consultation process relating to the preparation of a Neighbourhood Plan. It contains advice on when, who, how and where to consult to ensure effective community engagement. It suggests the qualifying body considers the following consultation mechanisms when developing a Plan or Order:
- Holding events/exhibitions (where allowed in line with government Covid19 guidance)
 - Adverts/posters
 - Letters/flyers to everyone in neighbourhood area

- Questionnaires/comments forms
- Use of websites, social media and e-mail
- Notice in parish newsletters/local magazines
- Visiting/contacting already established local groups.

4.5 Neighbourhood Plans / Orders must be in general conformity with the strategic policies of the Local Plan which the District Council will continue to produce.

4.6 They must also meet a number of conditions before they can be put to a community referendum and legally come into force. The conditions ensure that plans are legally compliant and take account of wider policy considerations (e.g. national policy and the Local Plan strategy). Neighbourhood Plans do not take effect unless there is a majority of support for it in a local Referendum and the Plan is adopted by the District Council.

4.7 It will be for those preparing a Neighbourhood Plan to decide how best to consult during the preparation of the document, but they must comply with the Neighbourhood Planning Regulations in place at the time. More information about Neighbourhood Planning can be found at:

[Http://planningguidance.planningportal.gov.uk/blog/guidance/neighbourhood-planning/](http://planningguidance.planningportal.gov.uk/blog/guidance/neighbourhood-planning/)

5 How we will involve others on allocating the Community Infrastructure Levy to projects

~~5.1 The Community Infrastructure Levy Regulations 2010 require the Council to set out a list of those projects or types of infrastructure that it intends to fund, or may fund, through the levy. This list of projects may be revised from time to time following appropriate consultation.~~

~~5.2 The consultation process will involve providers of infrastructure including bodies such as HCC, the Police and Health Authorities, NFDC departments and Town and Parish Councils, as appropriate. A recommended list of projects (known as a 'Regulation 123 list') will then be prepared and subject to further consultation before being presented for approval by the Council's Cabinet at the start of the year. Requirements for who should be consulted are currently set out in Regulation 15 of the Community Infrastructure Levy Regulations 2010 (with amendments) and the Council will apply the relevant regulations in force at the time.~~

5.3 The Community Infrastructure Levy Regulations 2010 (as amended) require the council to publish annually an 'Infrastructure Funding Statement', which sets out those projects that it intends to fund via the levy as well as the receipts and expenditure from the previous year.

5.4 ~~Separately, In October 2023~~ the council has an adopted an Community Infrastructure Levy Expenditure Framework and Communications Strategy, which detail how the council would look to allocate CIL funding towards recreational habitat mitigation projects as well as local and strategic infrastructure projects. ~~The framework details who will be consulted as well as the time period for when bids will be sought.~~

5.5 Should the council review its Community Infrastructure Levy Charging Schedule the requirements for who should be consulted are currently set out in Regulation 16 of the Community Infrastructure Levy Regulations 2010 (as amended) and the council will apply the relevant regulations in force at the time.

6 Community Involvement in Development Management

6.1 For many people, the most visible impact of the planning system is the regulation of development through planning applications. Applications are normally determined in accordance with the policies and proposals of the statutory development plan for the area unless there are other material considerations that justify departing from these policies. Whenever an application is determined contrary to the provisions of the development plan, there should be specific and justified material considerations for doing so. Community involvement in considering planning applications can be an important means of identifying other material considerations. Community involvement can also help shape proposals so that they are more acceptable and appropriate to the area where the development is occurring.

6.2 There are four main stages in the Development Management Process:

- Pre-application
- Planning applications
- Appeals
- Enforcement

6.3 The following provides an overview of the council's publicity and consultation arrangements for these four elements of Development Management.

Pre-application Stage

6.4 The council welcomes and encourages discussion with applicants and developers before planning applications are submitted. Receiving considered advice prior to the formal submission of a planning application can ensure that the quality of a development is improved and that certainty in the outcome can be increased for the applicant. Applicants or developers are encouraged to consult with the community before submitting planning applications which are likely to generate public interest.

6.5 Whilst there is no statutory requirement for the council to engage with the local community at the pre-application stage ~~on pre-application schemes~~, paragraphs 39 to 46 of the NPPF states that early engagement ~~with consenting bodies~~ has significant potential to improve the efficiency and effectiveness of the planning application system ~~for all parties~~, and that good quality pre-application discussion enables better coordination between public and private resources and improved outcomes for the community. Entering into a Planning Performance Agreement with the council provides an opportunity for the applicant to identify~~ing~~ the preferred approach to community engagement.

6.6 The council does not publicise or share pre-application enquiries with the public, or allow public comments on the pre-application stage.

~~6.7 Where pre-application advice is sought, the response to that application will be not be published, although this can be requested through the Freedom of Information Act (FOI). Where an FOI is sought, the applicant will be informed and agreement sought to release before it is done so.~~

Planning Application Stage

What happens when a planning application is received?

6.8 All planning applications and tree works are checked to ensure that necessary plans and details are provided to enable the application to be determined. ~~When Once~~ an application has been validated we will consult in accordance with the provisions in Appendix 4. ~~neighbours (those occupying properties that adjoin the site) are notified by letter. Consultees are also notified (as relevant depending on the nature of the application).~~ All applications are placed on the council's website for public view and full details of notification undertaken are provided at Appendix 4.

6.9 The minimum requirements for publicising and consulting on planning applications are set out in the Town and Country Planning (Development Management Procedure) (England) Order 2015. We comply with the minimum requirement in all cases, in most cases we exceed this to ensure that our communities are as involved as possible. Irrespective of how the community hear about a proposal, anyone can submit comments on an application. The notification letter, site notice and press advertisement explain where the planning application can be viewed.

6.10 All applications are placed on the council's website for public view. ~~Full details of notification undertaken are provided at Appendix 4.~~ Comments are invited on planning applications for a period of 21 days, which is a statutory period set out by government. All comments received prior to the determination of an application, even if outside of the 21 day publicity period will be taken into consideration. In most cases a site notice is also provided, and this will be displayed for 21 days. When comments are submitted on planning applications through the website the name and address of the individual are also published. For further information regarding how the council handles personal data, please see our privacy notice⁴.

Who will we consult?

6.11 The Town and Country Planning (Development Management Procedure) (England) Order 2015 specifies the stages at which statutory consultation will take place on planning applications and notifications. The Regulations set out that certain bodies must be consulted, depending on the type of application and/or constraints that affect the site. The relevant bodies consultees are ~~listed set out~~ in the table found in Appendix 4: 'Publicising Planning and related Application'. We will notify such bodies either by sending them the weekly list, an email or consultation letter, and by exploring further modern digital methods of publication. Statutory bodies are made up of both internal and external consultees.

⁴ www.nfdc.gov.uk/privacy

6.12 Schedule 1, paragraph 8, of the Town and Country Planning Act 1990, states that there is only a statutory requirement for local planning authorities to notify Town and Parish Councils of planning applications received if the Town or Parish Council has requested that it be notified. NFDC goes further than the regulations by automatically sending the weekly lists of applications received, decisions made, and appeals received to all Town and Parish Councils.

How is a planning application determined?

6.13 Whilst a planning application is determined primarily against the Development Plan and National policies, material consideration is also given to:

- i) Representations of objections and support [\(for further guidance on how to comment see the council's website⁵\)](#)
- ii) Advice from external specialists such as Natural England or Historic England
- iii) Government guidance⁶
- iv) Comments from town and parish councils
- v) Any other material consideration

6.14 The planning case officer assessment of the application will be based on the above and their judgement on the impact the proposed development will have. The publicity requirements mean that we will not receive all the relevant views until about a month after the council register the application and this will be longer in some cases.

⁵ [View or comment on a planning application - New Forest District Council](#)

⁶ [Planning practice guidance - GOV.UK \(www.gov.uk\)](#)

- 6.15 The council will determine planning applications on the information submitted. There may however be some circumstances whereby, at the discretion of the council, amendments can be accepted prior to a determination to resolve outstanding issues. In these instances, the case officer will provide the necessary time in order to provide the applicant with an opportunity to amend the application depending on the degree of change. Under no circumstances should applicants amend an application following a consultation response they have read online.
- 6.16 Where the council receives significant amendments to a current planning application, that it can accept, it will re-publicise the application making it clear that amendments to the application have been proposed.
- 6.17 Following a review and analysis of all the information and submissions to a development proposal, a report is prepared on the acceptability of the development. The decision on whether to grant planning permission is made either under delegated powers by the Chief Planning Officer, which will be the case for [the](#) majority of applications, or by the Planning Committee. In cases where applications are to be considered by the Planning Committee, [we will write to those who have made representations to the application advising of the date, time and venue of the committee meeting and those people will have the opportunity to make a deputation to the committee.those who have already made written comments on the application can request to address the Committee at the relevant meeting.](#)
- 6.18 Once the decision is issued on planning applications the decision notice, plans and officer report are available to view online, but letters of representation will be removed one year after decision date.
- ~~6.19 The Town and Country Planning (General Permitted Development) (Amendment) (England) Order 2015 introduced a prior approval arrangement for certain single storey extensions to dwelling houses with a statutory requirement being placed on the Council to serve notice on any owner or occupiers of adjoining properties and give them a minimum of 21 days to object. These prior approval notifications introduce a new procedure differing from that for planning applications.~~

Assisting the Local Planning Authority

~~6.206.19~~ The council expects planning applications to be determined within timescales set by national guidance unless an alternative period has been agreed (in writing) with an applicant to allow positive and proactive discussion. The national targets are as follows:

- (1) Major applications accompanied by an Environmental Impact Assessment – 16 weeks
- (2) Major applications - 13 weeks
- (3) Minor and other applications – 8 weeks

~~Post decision~~ Appeals against decisions or non-determination

~~6.216.20~~ Applicants have the right to appeal to the Planning Inspectorate against the refusal of a planning permission; for non-determination or against the imposition of a condition ~~to the Planning Inspectorate~~. There is no third-party right of appeal (i.e. for those who objected to a planning application). The Council will notify relevant parties who commented on the planning application of the appeal and advise them how they may make comments to the Planning Inspectorate. Information relating to the appeal will also be available to view on the Council's Online Planning Register.

~~Discharge of~~ Details submitted pursuant to planning conditions

~~6.226.21~~ The grant of planning permission is commonly subject to planning conditions which may require the submission of further information to the council for approval. This may address matters such as materials, landscaping, natural green space and green infrastructure and highway matters.

~~6.236.22~~ The Council will seek to deal with such applications within eight weeks from the date of receipt. The agreed discharge of condition details are subsequently published on the councils website. ~~Submissions made for approval of details are not subject to publicity.~~

Post decision Amended Plans

~~6.246.23~~ Post-decision amendments are only accepted if the Council is satisfied that the change is not material. ~~amendment is very minor and are considered on a case by case basis.~~ In cases where amendments are accepted, the amendments will not be the subject of publicity.

Enforcement

~~6.256.24~~ If members of the local community draw possible breaches of planning to the attention of the Council these will be investigated in accordance with the Local Enforcement Plan which is published on the Council Website⁷.

⁷ [LOCAL ENFORCEMENT PLAN 20221.pdf \(newforest.gov.uk\)](#)

Appendix 1 – Local Planning documents: Consultees

New Forest District Council has an electronic database used solely for the purpose of contacting interested organisations, groups, and individuals about the preparation of local planning documents. There are four types of consultee identified on the database, as set out below.

Type A – Specific Consultation bodies

In accordance with the Town & Country Planning (Local Planning) (England) Regulations 2012, this Council will consult the following organisations on parts of the Local Plan to the extent that it considers the document to be relevant to the organisation:

- All town and parish councils within New Forest District
- The New Forest National Park Authority
- Cranborne Chase National Landscape
- Hampshire County Council
- Dorset Council (Unitary Authority)
- Wiltshire Council
- Test Valley Borough Council
- Isle of Wight Council
- Melchet Park & Plaitford; Nursling & Rownhams; Romsey Extra; Wellow Parish Councils
- Bishopstone; Bower Chalke; Broad Chalke; Coombe Bisset; Downton; Landford; Odstock; Redlynch; Stratford Tony Parish Councils.
- Southampton City Council
- Bournemouth, Christchurch and Poole Council
- Burton; Hurn Parish councils
- ~~East Dorset District Council~~
- Eastleigh Borough Council

- Alderholt; Cranborne & Edmondsham; Sixpenny Handley with Pentridge; St Leonards & St Ives; Verwood Parish council
- The Partnership for South Hampshire (PfSH)
- The Coal Authority
- ~~The Homes~~ [England and Communities Agency](#)
- The Environment Agency
- Natural England
- Network Rail
- The Historic Buildings and Monuments Commission for England (Historic England)
- ~~The Highways~~ [England Agency](#) [National Highways](#)
- The Hampshire and Isle of Wight Local Nature Partnership
- ~~NHS West Hampshire Clinical Commissioning Group~~ [NHS Hampshire and the Isle of Wight Integrated Care Board](#)
- British Telecommunications PLC
- ~~Southern Electricity~~
- Scottish and Southern Energy
- Southern Gas Networks
- RWE npower
- EON PLC
- The National Grid Company PLC
- British Gas
- The Police and Crime Commissioner for Hampshire
- The Solent Local Enterprise Partnership
- ~~The Enterprise M3 Local Enterprise Partnership~~
- The Marine Management Organisation
- Wessex Water

- Southern Water
- ~~Semcorp~~ Bournemouth Water PLC
- ~~Mobile UK The Mobile Operators Association~~ (which represents the UK's mobile telecommunications operators
 - ~~such as: Airwave, Dolphin Communications; Hutchinson 3G; Mercury; NTL;~~
 - ~~One2One; Orange; O2; T Mobile; Vodafone etc).~~

Type B – General Consultation bodies

In addition to the identified 'Specific' consultees set out above, the Regulations require the Council to also notify and consult additional bodies it considers appropriate.

The list below represents the type of different organisations which are likely to have an interest in the Local Plan process, and is not meant to be exhaustive.

The Council has created a contacts database which includes local groups and organisations in the categories below. However, the Council is dependent on up-to-date information being provided by these local groups and organisations in order to effectively contact them. The Council is keen to hear from other organisations that wish to be involved in the plan-making process, and will be happy to add local groups and organisations to its Local Plan contacts database on request.

Organisations likely to have an interest in the Local Plan process will include:

- Residents groups and associations.
- Amenity and conservation societies.
- Sports & recreation organisations.
- Schools & colleges.
- Disability organisations and groups.
- Older persons groups.

- Ethnic minority groups.
- Gypsies and travelling show people, including the Traveller Education Service.
- Churches and other religious organisations.
- Housing associations and registered social landlords.
- Tourism organisations.
- Youth groups and organisations.
- Businesses and chambers of trade/commerce.
- Developers and planning agents/architects.
- New Forest Verderers.
- New Forest Commoners.
- New Forest Commoners Defence Association.
- Forestry Commission.
- Port operators and harbour authorities at Southampton and Lymington.
- Transport operators and managers including Network Rail, train and bus companies.
- Coastal interests including commercial, leisure and amenity organisations.
- Major estates.
- The Ministry of Defence.
- Southampton and Bournemouth Airports.
- Other Government organisations not already listed in Type B

Type C – Statutory consultees for the Duty to co-operate

In accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012, this Council will co-operate with the following organisations on matters in the Local Plan it considers to be of strategic significance.

- The Environment Agency.

- The Historic Buildings and Monuments Commission for England (known as Historic England).
- Natural England.
- The Civil Aviation Authority.
- ~~The National~~ Highways ~~Agency~~
- ~~The~~ Homes England ~~and Communities Agency~~.
- Each Primary Care Trust established under section 18 of the National Health Service Act 2006(16) or continued in existence by virtue of that section (in 2024 this includes the NHS ~~Hampshire and the Isle of Wight Integrated Care Board~~ ~~West Hampshire Clinical Commissioning Group~~).
- The Office of Rail Regulation
- The Solent Local Transport Body / Solent Transport
- The Marine Management Organisation.
- The Solent Local Enterprise Partnership.
- ~~The Enterprise M3 Local Enterprise Partnership.~~
- The Hampshire and Isle of Wight Local Nature Partnership

Type D – Individuals

In addition to the above, any individual that has a particular interest in local planning, for example as a landowner or a local resident, can ask to be included in the Local Plan contacts database, and will receive notification of consultation stages in Local Plan preparation.

Anyone making a comment during public consultation stages of plan preparation will be added to the Local Plan contacts database and will receive further notifications (normally by e-mail) about the preparation of that document until the time it is adopted.

Appendix 2 – Neighbourhood Planning Protocol

Neighbourhood Planning support⁸

Introduction and Purpose

- 1.1 New Forest District Council supports the concept of Neighbourhood Planning and the potential it offers to communities to help shape the places where they live. In deciding whether or how to progress a Neighbourhood Plan, communities will need to consider how they would carry out the work required to deliver an effective and evidence-based Neighbourhood Plan.
- 1.2. There are a range of national and other published sources of information and advice on Neighbourhood Planning, and that advice is not repeated here (see appendix one for some useful links). The aim of this note is to define the nature, scope and limitations of support that will be provided by New Forest District Council Planning Services to Town and Parish councils for the purposes of the preparation of a Neighbourhood Development Plan.
- 1.3. The note is also applicable to Neighbourhood Development Orders and Community Right to Build Orders.
- 1.4. Planning Services will coordinate the involvement of other parts of the Council as and when required, including involvement of Electoral Services at referendum stage.
- 1.5. The District Council is responsible for:
 - a. fulfilling certain statutory requirements at the beginning and end of the process (see section 3)
 - b. the provision of proportionate advice and assistance (see section 4)
- 1.6. This note outlines:
 - a. how the District Council will undertake its statutory duties

⁸ <https://www.newforest.gov.uk/neighbourhoodplanning>

- b. the level and extent of the technical advice and assistance that the District Council will provide

Context: Neighbourhood Planning and the District Local Plan

2.1 The primary focus and first priority of the District Council is the preparation and adoption of the Local Plan. The ability of the District Council to offer support and advice for Neighbourhood Planning will vary depending on the stage of the Local Plan and the workload of the Local Plan team.

2.2. The Local Plan Part One covers strategic matters including strategic housing allocations, and proposes strategic housing allocations in designated Neighbourhood Areas.

2.3. Other sites and policies will be progressed through the Local Plan Part Two, scheduled to commence in 2018. The content and coverage of the Local Plan Part Two for designated Neighbourhood Areas would consider the aims and scope of Neighbourhood Plans and their progress.

The statutory obligations of the District Council

3.1. The District Council will fulfil its statutory Neighbourhood Planning obligations as required by the prevailing regulations, which include

- i As soon as possible after receiving the Neighbourhood Area application, publicise and consult in accordance with the statutory timeframes (Regulation 6)
- ii To consider the consultation responses received, and (where appropriate) designate the Neighbourhood Area and publicise it on the NFDC website (Regulation 7)

3.2. Upon submission of a Plan Proposal by the Town/Parish Council to the District Council, the District Council will (liaising with the New Forest National Park Authority as appropriate):

- i Confirm to the Town or Parish Council whether or not the submission plan proposal complies with Regulation 15 of the Neighbourhood Planning Regulations

- ii Publicise and start consultation with the public on the submission plan proposal and other relevant documentation (Regulation 16)
- iii Contact the Neighbourhood Planning Independent Examiner Referral Service (or equivalent) and appoint an appropriately qualified and experienced examiner
- iv Submit the draft Neighbourhood Plan, supporting documents and representation to the Independent Examiner (Regulation 17) in a timeframe commensurate with the volume of representations received (Regulation 17)
- v Arrange an Examination hearing and date in consultation with the Town or Parish Council. If a public hearing is required as part of the Examination process (rather than written representations), the hearing will be virtual if circumstances necessitate. If a physical hearing is possible and appropriate, wherever possible the venue will be in the local area.
- vi Publish a 'Decision Statement' (Regulation 18/19) as soon as practicable following the receipt of the inspector's examination report
- vii Subject to the Examiner's recommendations, make arrangements for holding the referendum, by post or digital means if necessary.
- viii Adopt the Neighbourhood Plan (Regulation 19/20) at the first available meeting of the District Council following confirmation of majority support at referendum, and make it available through the District Council website.

District council advice and assistance

4.1. This section relates to the preparation of a draft Neighbourhood Plan by the Town / Parish Council prior to submission of a plan proposal to the District Council.

4.2. For each Neighbourhood Area, the District Council will identify an officer from the Policy and Plans Team as the first point of contact.

Initial meeting

At the request of the Town or Parish council and following designation of the Neighbourhood Area the liaison officer will host or attend an initial exploratory meeting on the first mutually acceptable date.

Neighbourhood plan objectives, scope and working arrangements

4.4. Before the District Council can provide technical advice or assistance on the preparation or proposed content of the Neighbourhood Plan the Town / Parish Council will first need to decide upon and provide a concise statement that sets out -

- the likely aims and objectives of the Neighbourhood Plan e.g. what it is seeking to influence, change, manage, protect or deliver
- whether or not the Neighbourhood Plan will identify or allocate housing development sites large enough to accommodate ten or more homes
- what other policy areas or issues the Neighbourhood Plan will address
- proposed working and decision making arrangements and how they may be resourced
- an indicative timetable

4.5. The District Council accepts that the above matters may change over time.

Background Data and Evidence

4.6. Upon request the Council will make electronically available or provide access to the following, subject as applicable to licensing, Data Protection and commercial confidentiality -

- Published reports and studies in the Local Plan evidence base
- Mapping data (fees may be applicable)
- Any other specific, relevant and proportionate requests for existing planning and environmental information for the Neighbourhood Area that is held by the District Council.

4.7. The District Council will not be able to -

- Commission, tender for or carry out Sustainability Appraisal, Habitats Regulations Assessments, Environmental Impact Assessments, Flood Risk Assessments, Housing Need surveys or other such assessments as may be necessary
- Commission, tender for or carry out research or forecasting for the Neighbourhood Area
- Search for, extract or interpret third party data for the Neighbourhood Area
- Prepare plans, maps or map-based analyses for the Neighbourhood Area.

Consultation and engagement

4.8. The Neighbourhood Plan process is intended to be local community led. It will be for the local Town or Parish Council to undertake their own Neighbourhood Plan public consultations and the District Council will generally not seek or expect to be involved other than as a consultee. Guidance specifically designed to support qualifying bodies, which includes Town or Parish Council, on the consultation process relating to the preparation of a Neighbourhood Plan is set out in Appendix 3 of this Statement.

4.9. In addition to its statutory responsibilities the District Council will publicise the Neighbourhood Plan consultation on the District Council website with a link to the published draft Neighbourhood Plan.

Policy and plan writing

4.10. On request with advance notification and given sufficient time to respond the District Council will:

- Comment on proposed policy approaches (including possible alternatives)
- Provide initial advice on the application of sustainability appraisal to policy development
- Review draft policies before they are finalised for consultation or publication and provide informal advice on their clarity, robustness and compatibility with the National Planning Framework and with the adopted and emerging District Local Plan.

4.11. The District Council will not be able to:

- Write or edit Neighbourhood Plan policies, supporting text or supporting documents
- Undertake desk top publishing, design, printing, copying or distribution of Neighbourhood Plans or supporting documents.

Site allocation in Neighbourhood Plans

4.12. Where the Town / Parish Council has committed allocating sites for development as part of the Neighbourhood Plan, the District Council will on request and where resources are available to do so:

- Share and explain the Local Plan Sustainability Appraisal Site Assessment methodology
- Briefly review and comment on any local site selection or appraisal methodology
- Briefly review and comment on the draft results of a Town or Parish site assessment
- Provide initial advice on Sustainability Appraisal and Habitats Regulations Assessment including Habitats impact mitigation
- Advise what supporting technical assessments would be appropriate for any development site(s) proposed e.g. ecological surveys, flooding assessments
- Comment briefly on site technical studies.

4.13. Town and Parish Councils should encourage site promoters and land owners to seek pre-application advice from the District Council. Where appropriate some of the above matters may be provided in the form of pre-planning application advice.

4.14. The District Council will not be able to:

- Undertake site selection assessments on behalf of a Town or Parish Council preparing a Neighbourhood Plan
- Carry out site technical assessments or background studies for the Neighbourhood Plan

- Undertake detailed site design or masterplanning work unless contracted to do so by the Town or Parish Council.

Attendance of further meetings

4.15. On invitation and subject to availability District Council officers may attend further meetings of the working group at critical decision points leading to consultation on or submission of the Neighbourhood Plan, or the identification of sites for development. An agenda and relevant papers will be required two weeks in advance.

4.16. District Council officers will not be able to attend routine steering or working group meetings or meetings at weekends or concluding after 8.30pm.

Appendix 3 – Who should the Qualifying Body seek to engage with?

In preparing a Neighbourhood Plan the Qualifying Body will need to engage and consult with those living, working, with an interest in or affected by proposals and relevant consultees (such as infrastructure providers). The community engagement undertaken by the Qualifying Body will need to be explained in the Consultation Statement required under Section 15(2), Part 5 of the Neighbourhood Planning (General) Regulations 2012(as amended) and which is submitted with the Plan for consideration by the Independent Examiner. Failure to demonstrate that adequate engagement with the community and statutory consultees can lead to the Neighbourhood Plan being found to be unsound.

It is important to recognise the mix of people in your community to ensure that everyone has the chance to engage in the process. Grouping residents and businesses into ‘stakeholder’ groups will help you to identify what methods you need to use to ensure you obtain their views. Typical stakeholders groups include:

- Schoolchildren (aged 5-16)
- Young people (aged 16 – 30)
- Older people
- Commuters (people living in the community but working outside)
- Community groups and societies
- Single parent families
- Persons with disabilities
- Faith groups
- People employed in the community
- Local businesses and landowners
- Black and minority ethnic groups including gypsies and travellers
- Families

- Voluntary organisations acting in the area

Guidance for Parish/Town Council/Neighbourhood Forum (qualifying body) in engaging with their communities

| Key Stage in the Neighbourhood Plan Process | Consultation for the Qualifying Body to consider undertaking | Methods of Consultation to consider |
|--|--|---|
| Stage 1: Designation of Neighbourhood Area (and if appropriate Neighbourhood Forum) | Before submitting an application to designate the neighbourhood area the parish/town council or neighbourhood forum may decide to consult with the local community about preparing a neighbourhood plan/order. | Not applicable |
| Stage 2: Preparing the Draft Neighbourhood Plan/Order | Ongoing consultation and engagement as the neighbourhood plan/order is being developed with the community (those living, working, with an interest in or affected by proposals, including landowners) and relevant consultees (such as infrastructure providers) | <ul style="list-style-type: none"> - Adverts/posters - Letters/flyers to everyone in neighbourhood plan area - Questionnaires/comments forms - Use of websites, social media and e-mail - Notice in parish newsletters/local magazines |

| | | |
|--|---|---|
| | <p>Engagement with other bodies whose interests may be affected by your neighbourhood plan.</p> <p>These include:</p> <ul style="list-style-type: none"> - Hampshire County Council - Infrastructure providers - Natural England - Environment Agency - English Heritage | <ul style="list-style-type: none"> - Visiting/contacting already established local groups. - Public meetings - Focus groups - Stakeholder seminars - Open Days and workshops - Exhibitions - Press Notices <p>Whatever means of engagement with the community are used it is important to maintain a record of the activity and responses received to inform the Statement of Community Involvement required to be prepared by the Qualifying Body at Stage 3.</p> |
| <p>Stage 3: Pre-submission publicity and consultation:</p> | <p>At this stage Regulation 14 of the Neighbourhood Planning (General) Regulations 2012 provides that the Qualifying Body bring the Pre-submission Plan to the attention of people who live, work or carry out business in the neighbourhood plan area and invite representations.</p> | <p>Inform local residents, local business and affected landowners of the plan, where to view it and how to make representations</p> <p>This can use such approaches as:</p> <ul style="list-style-type: none"> - Press Notices - Notice in parish newsletters/local magazines |

| | | |
|--|---|--|
| | <p>Under Regulation 14 the Qualifying Body must also consult any “consultation body” whose interests may be affected by the proposals contained in the Pre-submission Plan.</p> | <ul style="list-style-type: none"> - Direct communications by letter - Use of websites, social media and e-mail - Exhibition <p>The Pre-submission Plan can be made available to view online, at local libraries and other deposit locations such as Local Council offices and village/town halls.</p> <p>Formal letters must be sent to the relevant Consultation Body that may be affected by the Plan.</p> |
| <p>Stage 4: Submission of Neighbourhood Plan/Order to Borough Council:</p> | <p>None required</p> | <p>Not applicable</p> |
| <p>Stage 5: Independent examination</p> | <p>None required</p> | <p>Not applicable</p> |

| | | |
|--|----------------------|---|
| <p>Stage 7: Making the Neighbourhood Plan/ Order. Provided that more than 50% vote in favour at the referendum, the Plan will proceed to adoption by the District Council.</p> | <p>None required</p> | <p>Subject to strict limitations the Qualifying Body may draw attention to the referendum. The Council’s Electoral Services Section will give guidance on what the Qualifying Body can and cannot do in publicising the referendum.</p> |
|--|----------------------|---|

Appendix 4 – Publicising Planning and related applications

| Type of Development | Statutory Publicity Requirement | How the Council will publicise applications |
|---|---|--|
| <p>Major Development: Residential developments involving 10 or more homes, or where the site area is 0.5 hectares or more.</p> <p>Other development: 1000m² floor space or 1.0 hectares</p> | <p>Newspaper advertisement (14 days) and either Site notice (21 days) or Neighbour notification (21 days)</p> | <p>The Council will:</p> <ul style="list-style-type: none"> • Publish Public Notice in newspaper • Notify neighbours with adjoining boundaries to the application site properties • Display a site notice at or near the site (<u>exact location at case officer discretion</u>) • Consult relevant infrastructure providers |
| <p>Applications subject to Environmental Impact Assessment which are accompanied by an environmental statement</p> | <p>Newspaper advertisement (14 days) and Site notice (21 days)</p> | <p>The Council will:</p> <ul style="list-style-type: none"> • Publish Public Notice in newspaper • Notify neighbours with adjoining boundaries to the application site • Display a site notice at or near the site • Consult relevant infrastructure providers |

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| <p>Application that is a departure from the Local Plan</p> | <p>Newspaper advertisement (14 days) and Site notice (21 days)</p> | <ul style="list-style-type: none"> • Publish Public Notice in newspaper • Notify neighbours with adjoining boundaries to the application site properties • Display a site notice at or near the site |
| <p>Application which would affect a right of way to which Part 3 of the Wildlife and Countryside Act 1981 applies</p> | <p>Newspaper advertisement (14 days) and Site notice (21 days)</p> | <ul style="list-style-type: none"> • Publish Public Notice in newspaper • Notify neighbours with adjoining boundaries to the application site • Display a site notice at or near the site |
| <p>Minor Development: Residential development involving less than 10 homes. Other development: floor space is less than 1000m²</p> | <p>Site Notice (21 days) Or Neighbour notification (21 days)</p> | <p>The Council will:</p> <ul style="list-style-type: none"> • Notify neighbours with adjoining boundaries to the application site • Display a site notice at or near the site |
| <p>Change of use applications</p> | <p>Site Notice or Neighbour Notification</p> | <p>The Council will:</p> <ul style="list-style-type: none"> • Notify neighbours with adjoining boundaries to the application site • Display a site notice at or near the site |

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| Householder developments | Site Notice or Neighbour Notification | <p>The Council will:</p> <ul style="list-style-type: none"> • Notify neighbours with adjoining boundaries to the application site • Display a site notice at or near the site |
| Development affecting the setting of a listed building | Press Advert Site Notice | <p>The Council will:</p> <ul style="list-style-type: none"> • Publish Public Notice in newspaper • Notify neighbours with adjoining boundaries to the application site • Display a site notice at or near the site |
| Listed Building consent for works affecting the exterior of the building | Newspaper advertisement (21 days) and Site notice (7 days) | <p>The Council will:</p> <ul style="list-style-type: none"> • Publish Public Notice in newspaper • Notify neighbours with adjoining boundaries to the application site. • Display a site notice |
| Development affecting the character of a conservation area. | Newspaper advertisement (21 days) and Site notice (7 days) | <p>The Council will:</p> <ul style="list-style-type: none"> • Publish Public Notice in newspaper |

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| | | <ul style="list-style-type: none"> • Notify neighbours with adjoining boundaries to the application site • Display a site notice |
| Applications to vary or discharge conditions attached to a listed building consent or conservation area consent, or involving exterior works to a listed building. | Newspaper advertisement (21 days) and Site notice (7 days) | None |
| Prior approvals and prior notifications | | |
| Prior Notification of Larger Homes Household Extensions | Neighbour notification (21 days) | The Council will notify neighbours with adjoining boundaries to the application site |
| Prior Notification of Demolition of a building | Site Notice must be posted by applicant (21 days from date of notification) | None |
| Prior Notification of Changes of Use | Site Notice or Neighbour Notification | The Council will display a site notice |
| Prior Approval of Agricultural or forestry development (Agricultural/Forestry) | None (If prior approval of details is required applicant must post site notice for 21 days) | None |

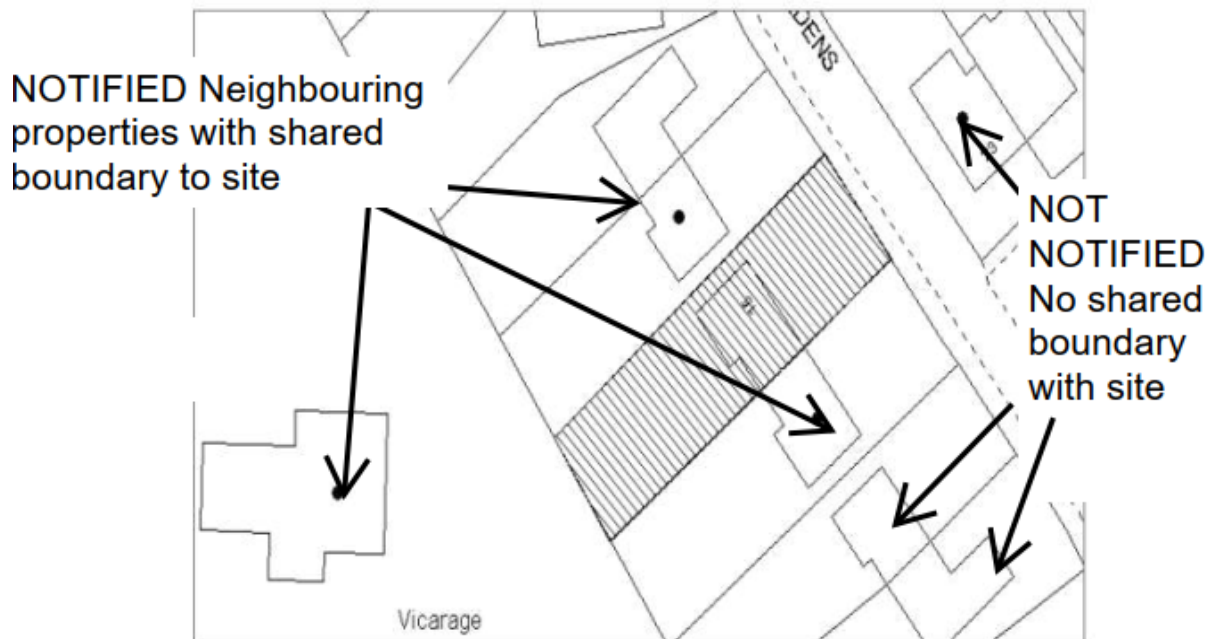
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| <p>Prior Approval for change of use (Class C, J, M, N, O, P, PA, Q, R, S, T)</p> | <p>Site Notice (21 days) or neighbour notification</p> | <p>The Council will: Display a site notice</p> |
| <p>Prior Notification for Telecommunication Equipment</p> | <p>Where development is not in accordance with the development plan or would affect a public right of way to which Part 3 of the Wildlife and Countryside Act 1981 applies: Site notice (21 days) and Advertisement in local newspaper.</p> <p>On sites of 1 hectare or more: Advertisement in local newspaper and Site notice or neighbour notification.</p> | <p>The Council will:</p> <ul style="list-style-type: none"> - Notify neighbours with adjoining boundaries to the application site. - Display a site notice |

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| | All other development not covered above: Site notice or neighbour notification. | |
| Advertisement Applications | None | The Council will: <ul style="list-style-type: none"> • Notify neighbours in adjoining properties • Display a site notice |
| Applications for Works to Trees Protected by a Tree Preservation Order | Site Notice (21 days) - Where the Council considers that local people might be affected, or that there is likely to be a good deal of public interest - Obligatory in any case where the Council is the applicant | The Council will: <ul style="list-style-type: none"> • Notify neighbours in adjoining and opposite boundaries to the application site. • Display a site notice |
| Notice of works to trees in conservation areas | None | The Council will: <ul style="list-style-type: none"> • Notify neighbours with adjoining and opposite boundaries to the application site. • Display a site notice |

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| Certificates of Lawfulness for Existing Use and Development | None | The Council will notify neighbours with adjoining boundaries to the application site |
| Certificates of Lawfulness for Proposed Use and Development | None | None |

Appendix 5 – How we will notify neighbours

Once a planning application has been registered, we will notify by letter all properties with a common boundary to the site, including to the rear, as is shown in the example below.



Exceptions

We do not notify neighbours where the applications are for Certificates of Lawfulness for a Proposed Use or Development, Non-Material Amendments following a grant of planning permission, and Prior Notifications for Demolition of a building, erection of agricultural buildings and Prior Approvals for changes of use (Class C, J, M, N, O, P, PA, Q, R, S, T).

Additional properties may be notified as the planning case officers will check on their site visit that appropriate neighbour notification have been carried out.

In addition to notifying by letter properties with a common boundary we will display a site notice at or near the application site.

Wider neighbour notification/consultation

Wider neighbour notification will be undertaken where the development proposed is considered to have the potential for wider impacts, such as a major development leading to significant traffic increases or the proposed development being widely visible and potentially visually obtrusive.

Appendix 6 - Glossary

This annex provides supplementary information on some of the techniques mentioned in the Statement of Community Involvement, and on some of the acronyms found in the new planning system.

Appropriate Assessment - Part of the HRA process, considers the impacts of a plan or policy on the integrity of the European sites. Where there are adverse impacts, an assessment of mitigation options is carried out to determine adverse effects on the integrity of the site.

Council's website - www.newforest.gov.uk

DPD - Development Plan Documents, are the main planning policy documents in the Local Plan. These include the Core Strategy which sets out the main planning strategy for the area.

Duty to Co-operate - The 'Duty to Co-operate' is set out in the Localism Act and ensures that local planning authorities work with neighbouring authorities and other public bodies to address strategic issues that affect local plans and cross administrative boundaries.

European Sites - A collective name for internationally important nature conservation sites, including Special Protection Areas (SPAs), Special Areas of Conservation (SACs) and Ramsar Sites. Areas of international nature conservation importance that are protected under the Habitats Directive and the Ramsar Convention for the benefit of the habitats and species they support.

HRA (Habitat Regulations Assessment) - An assessment of the impacts of implementing a plan or policy on international protected sites for nature conservation (European Sites and Ramsar sites - wetlands of international importance designated under the Ramsar Convention). Helps determine likely significant effect of a plan or project on international protected sites and, where appropriate, assess adverse impacts on the integrity of a site, and examines alternative solutions.

Local Plan contacts database – A list of names and contact details of specific consultees and others to be kept informed about the preparation of Development Plan Documents by NFDC

Local Development Scheme (LDS) - a sort of project plan for the preparation of the Local Development Framework. This sets out the timescales for preparing the Local Plan, including when each document will be consulted on.

NFDC – New Forest District Council

NPPF - National Planning Policy Framework, sets out the Government’s key economic, social and environmental objectives and the planning policies needed to deliver them. Came into force in March 2012 and streamlined the existing suite of national planning policy documents into a single document (removing previous Planning Policy Statements and Circulars).

NPPG - National Planning Practice Guidance, brings together many areas of English planning guidance into a new online format to accompany the NPPF. It contains 41 categories; from ‘Advertisements’ to ‘Water supply’. Each category contains sub-topics which when clicked on reveal a series of questions and answers.

Neighbour notification letters - Generally used for the advertising of planning applications, these inform property owners of planning applications submitted on adjoining property or land. The letters contain information about the proposed development, and explain how and when to comment.

Neighbourhood Plan - Communities can now set a vision for the future and establish general planning policies for the development and use of land in their neighbourhood in a document known as a Neighbourhood Plan. Can be detailed or general, depending on what local people want. Only become adopted policy if agreed by a majority in a local community referendum.

Plan Area – New Forest District Council area outside of the New Forest National Park (or part of that area) for which the District Council is the Local Planning Authority.

SA / SEA - Sustainability Appraisal / Strategic Environmental Assessment. In simple terms, a process of assessing the environmental, social and economic effects of policies and proposals in the Local Plan.

SCI - Statement of Community Involvement, a document which sets out how the Council will involve and consult the public and other organisations when preparing the Local Plan, and when determining planning applications.

SPD - Supplementary Planning Documents, another part of the Local Plan, these documents contain detailed guidance which supplements policies contained in Development Plan Documents.

Site notices - Planning applications are normally advertised using a notice posted in a convenient location near to the property or land to which the application relates. This notice both describes the proposed development, and gives details of how and when to comment.

Targeted consultation - This can take many forms, including sending early drafts of documents to specific organisations, or holding meetings with individuals or groups to discuss relevant issues. 'Targeted' means that the consultation will not be universal and will concentrate on those that the Council needs information or advice from at a particular stage in plan preparation.

Town & Parish Councils - The District is made up of 37 Town and Parish Councils. These local councils are able to prepare Neighbourhood Plans for their parish if they chose to do.

REVISED STATEMENT OF COMMUNITY INVOLVEMENT

STATEMENT OF CONSULTATION – JANUARY 2025

Consultation has been undertaken during the preparation of this document with consultees on the Council's Local Plan database and through wider dissemination via social media channels, news release, and website announcements.

The revised Statement of Community Involvement (SCI) has been produced by NFDC Policy Officers, taking full account of changes in national planning policy, government legislation, and statutory planning instruments (e.g. planning regulations).

The SCI only relates to Planning and is a statutory document which sets out the consultation and engagement methods that we will use to involve interested residents, groups, organisations, businesses and other representatives and individuals in the planning process. It explains who will be consulted, when and how. The document describes how we will involve the community and stakeholders in the preparation and review of planning policy documents and the consideration of planning applications. This revised version will replace the previous SCI adopted in 2020.

Yellow highlight text shows those changes that will be made to the amended SCI having considered the comments received through the October – December 2024 consultation.

Formal Consultation

The draft revision was subject to 6 weeks of formal public consultation from Wednesday 23 October – Friday 6 December 2024 through the following elements:

- The revised SCI document was published for comment on the NFDC website and Go Vocal platform, and social media channels, alongside a News Release to local media.
- The District Council directly consulted the bodies and individuals listed in Annex A.

Summary of comments received

Most consultees welcome the message and general commitment to meaningful public engagement laid out in the SCI. However, there were criticisms that the SCI did not include enough tangible detail about how to meaningfully engage the public, with some feeling that the document may not result in noticeable benefits to the public. There were some specific recommendations regarding updates to legislation/organisation names, the inclusion of new organisations as statutory consultees, and specific ways to alter the methods of engagement.

Summary of issues raised in consultation and recommended responses from NFDC

The following table sets out the main issues raised during the consultation of a revised SCI in October 2024 – December 2024 together with the recommended response of NFDC.

| Organisation | Section of draft SCI the comments relate to | Issue Summary | NFDC Recommended Response |
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| Copythorne Parish Council | General | Copythorne Parish Council are content with the statement as written, and confirm their agreement to it. | Welcomed. No change required. |
| Cranborne Chase National Landscape (CCNL) | 1.8; 2.15/16; Section 5; 6.22; Appendix 1, 1.2; Appendix 5 | 1.8: s.245 of LURA 2023 amended s.85 of CRoW Act 2000, from being a duty of regard, to being more pro-active and challenging. Amend 1.8 to cover that statutory change. 2.15/16: mention that NFDC is an active partner in CCNL partnership, statutorily the NL Management Plan is the Council's policy for management of the CCNL. Section 5: CIL payments from developments in CCNL should be used on projects within and to the benefit of the CCNL. | Agreed. Amend paragraph 1.8 accordingly. Agreed. New Paragraph after 2.17 to reflect this. Noted. NFDC will take account of CCNL needs in appraising CIL projects. |

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| | | <p>6.22: consultees should be reconsulted on post-decision amendments as what may be non-material to one officer, may be material in the context of the National Landscape.</p> <p>Appendix 1, para 1.2: Highways England is now known as National Highways.</p> <p>Appendix 5: consultation should take place on certificates of lawfulness, prior notifications for agricultural buildings/changes of use.</p> | <p>Noted. The criteria determining whether an amendment is deemed non-material is laid out in the Government's Planning Policy Guidance. Material amendments are consulted upon. No change to SCI needed.</p> <p>Agreed. Amend Appendix 1, paragraph 1.2 accordingly.</p> <p>Certificates of lawfulness and prior approvals are decided based on compliance to The Town and Country Planning (General Permitted Development) (England) Order 2015. If applications comply with the legislation, the council cannot refuse them. No change to SCI needed.</p> |
| CPRE Hampshire | General; 2.2; 2.10; Table 3; 1.8 | <p>General: welcome the commitment in the introduction and reference to meaningful public consultation. Do not feel draft provides means / opportunity for meaningful / effective participation at sufficiently early stage of plan-making process.</p> <p>2.2: no explanation of meaning of 'targeted consultations'. Not in alignment with NPPF, para 16 (2.5) as community consultation should take place prior to the emerging options stage.</p> | <p>Noted.</p> <p>Agreed. Paragraph 2.2 and Tables 1 and 2 amended to explain the point at which</p> |

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| | | <p>Table 3/2.10: clarify who will be consulted on scope of Plan at early preparation stage and encourage/consider community input at this stage.</p> <p>Table 3: appears to be exclusive reliance on digital media consultation methods: should not be sole means of communication. Consultation methods in para. 4.4 in respect of Neighbourhood Plans should be used by NFDC to engage local communities in preparation of Local Plans and Supplementary Planning Documents.</p> <p>1.8: Should refer to enhanced duty in LURA 2023 to 'seek to further' purposes of National Park, rather than 'having regard to' (CRoW 2000)</p> | <p>targeted consultations are to take place and with who.</p> <p>Agreed. Minor amendment to Table 3 clarify the scope of consultation.</p> <p>Noted. Paragraph 4.4 in relation to Neighbourhood Plans only suggests the methods listed - it does not require them. No change to SCI required.</p> <p>Agreed. Paragraph 1.8 to be amended accordingly.</p> |
| Fordingbridge Town Council | General | <p>Document is generic in format, content and commitments. More consideration should be given to local factors, including how to engage hard-to-reach groups and those not traditionally involved. More commitment and consideration to innovative methods to achieve local ways of doing things. More should be said about bespoke consultation/ engagement with Parish/Town Councils, especially those most affected.</p> <p>NFDC should commit to biannual Parish/Town Forum meetings for NFDC briefings, including local plan progress and legislation changes.</p> | <p>Noted. The SCI does not prevent the council from utilising further measures, over and above the minimum set out in the SCI. Different consultations may require different approaches and the SCI allows flexibility to explore those methods. Where it needs to go further NFDC will do so.</p> <p>Noted.</p> |

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| <p>Hampshire County Council</p> | <p>Appendix 1, 1.6; General</p> | <p>Appendix 1, 1.6: appreciate explicit inclusion of vulnerable and marginalised groups. Suggest setting out engagement with low-income families as well.</p> <p>General: greater efforts to engage with schools/universities to reach children/younger adults.</p> <p>Include <i>Hampshire County Council – Public Health</i> as a consultee / stakeholder.</p> <p>Replace NHS West Hampshire Clinical Commissioning Group with NHS Hampshire and the Isle of Wight Integrated Care Board.</p> <p>Gunning principles are a measure of robust community engagement aims, and a legal consideration.</p> | <p>Noted. NFDC will seek to engage with all residents. Where it can identify methods to reach certain groups it will do so.</p> <p>Agreed. These groups are listed in Appendix 1 (para 1.6). NFDC will consider how best to engage with younger demographics. No change required.</p> <p>Agreed. It will be included under the existing 'Other Government organisations not already listed in Type B' category. No change required.</p> <p>Agreed. Amendment to Appendix 1 entry to be made.</p> <p>Noted.</p> |
| <p>The Lymington Society</p> | <p>General</p> | <p>The Lymington Society welcomes the Council's commitment to meaningful public consultation and engaging with local people. However, they feel that the operation of the planning system does not reflect the previous SCI, and the current SCI does not do enough to overcome the disadvantage the community is at in the planning system.</p> | <p>Noted.</p> |

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| | | <p>The Council should adhere to the Gunning Principles and fully respect the SCI when preparing Local Plans. Proper timescales for consultation should be followed. All sites included in the local plan proposal should be consulted on, with "conscientious consideration" given to all consultee responses before decisions are made.</p> <p>There should be more transparency given to pre-application discussions at an early stage so the community can be fully involved in major/controversial developments.</p> <p>Officers' recommendation on planning issues raised in connection with a planning application should be posted much earlier in the process to allow the community to fully assess the Officers' recommendation and respond accordingly (specific reference to committee).</p> <p>NFDC should compile a list of Amenity Societies to be made statutory consultees for major/controversial planning applications, and those involving listed buildings. These bodies should receive the weekly distribution list also sent to parishes.</p> <p>The current three-minute time limit at Planning Committee should be removed for larger or controversial planning applications.</p> | <p>NFDC publishes preparation of plan and document timetables as required in its Local Development Scheme.</p> <p>Noted. Early public engagement is encouraged by the NPPF and NFDC - but disclosures will be at the discretion of the applicant. By default discussions will be withheld from the public domain owing to commercial sensitivity.</p> <p>Noted. Beyond the remit of the SCI.</p> <p>Weekly list is already available, and any individual can be added to the distribution list.</p> <p>Noted. Not within remit of SCI. No change required.</p> |
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| <p>M.W. Private Individual</p> | <p>General</p> | <p>Greater effort should be given to ensuring that all who may be affected receive letters about planning applications – e.g. roads which will be affected by off-site parking provision.</p> <p>The Council should monitor businesses in residential areas.</p> <p>Disabled people should receive letters, and not be reliant on site notices.</p> <p>Ambulances/emergency vehicles should be consulted about their access routes.</p> <p>Allowances should be made for properties to have extra living space in purpose-built, eco-friendly outbuildings to accommodate multigenerational living, esp. elderly parents/carers.</p> <p>Site notices should be different colours depending on whether residential/commercial.</p> | <p>Noted. This is at the discretion of the case officer. No change needed.</p> <p>Noted. However, this is not within the remit of the SCI.</p> <p>Noted. However, it is not feasible to identify those individuals who might wish to see such notices. NFDC already goes beyond the statutory requirements by writing to adjacent neighbours <u>and</u> posting a site notice.</p> <p>Noted. This falls under the remit of Hampshire County Council (as the Highways Authority) or the Hampshire Fire Service, with whom NFDC consult on a case by case basis. No change needed.</p> <p>Noted. However, this is not within the remit of SCI.</p> <p>Noted. No change is deemed necessary.</p> |
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| | | Site notices should be posted at each end of a road, if the whole road will be affected. | Noted. This is at the discretion of the case officer. NFDC sends letters and a site notice, which is over and above the requirements. On major development a news release will often be sent out. No change is deemed necessary. |
| New Forest National Park Authority | General | Suggest using a mechanism such as New Forest Association of Local Councils (NFALC) to improve the communication links to town and parish councils. | Agreed. NFDC will reach out directly to NFALC. |
| Southern Water | General | No comments. | Noted. No change required. |
| Transition Lymington | Appendix 3; General | <p>Appendix 3: Transition Lymington wish to be listed under 'Commuters' and/or 'Community groups and societies' and receive targeted communications related to the SO41 postcode and cycling/cycling-related road (and associated) infrastructure.</p> <p>General: develop a single SPD focused on Active Travel – currently, mentions of which are scattered across SPDs 1-3. This is likely to improve clarity, enhancing community group engagement, and ensure new development Transport Statements/Travel Plans are more evidence-based.</p> | <p>Noted. Transition Lymington will be consulted as part of the 'Community groups and societies' (Appendix 3).</p> <p>Noted. However, this is not within the remit of the SCI. The Local Plan Review will appraise the policy approach for this. No change required.</p> |
| Stephen Morris | General | <p>Critical of the format of public consultation.</p> <p>Planning system too complicated for the public to engage with.</p> | Noted. Most of the planning processes and inherent requirements are set nationally. No change required. |

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| Fawley Parish Council | Appendix 5, 1.1 | Neighbour notification area should be made wider, including those on the other side of the road. In the case of community assets, the wider community should also be notified. | Noted. Site notice deemed to be sufficient. No change needed. |
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Annex A

List of bodies and individuals the Council directly consulted regarding the revised Statement of Community Involvement (October-December 2024)

Local residents, developers, and agents who have expressed a wish to be consulted on future planning matters. In addition:

Alderholt Parish Council
Ashurst & Colbury Parish Council
Beaulieu Parish Council
Bishopstone Parish Council
Bournemouth Christchurch and Poole Council (BCP)
Boldre Parish Council
Bowerchalke Parish
Burley Parish Council
Burton Parish Council
Bransgore Parish Council
Bramshaw Parish Council
Breamore Parish Council
Brockenhurst Parish Council
Broad Chalke Parish Council
Copythorne Parish Council
Coombe Bissett Parish Council
Campaign to Protect Rural England (Hampshire)
Cranborne Chase National Landscape

Damerham Parish Council
Denny Lodge Parish Council
Dorset Council
Downton Parish Council
East Boldre Parish Council
Eastleigh Borough Council
Ellingham, Harbridge & Ibsley Parish Council
Environment Agency
Exbury & Lepe Parish Council
Fawley Parish Council
Fordingbridge Town Council
Forestry England
Godshill Parish Council
Go South Coast (bus operator)
Hampshire County Council
Hampshire & Isle of Wight Police (Office of the Police & Crime Commissioner)
Hampshire & Isle of Wight Wildlife Trust
Hale Parish Council
Health and Safety Executive
Historic England
Highways England

Homes England
Hordle Parish Council
Hurn Parish Council
Hyde Parish Clerk
Hythe and Dibden Parish Council
Isle of Wight Council
Landford Parish Council
Lymington and Pennington Town Council
Lyndhurst Parish Council
Martin Parish Council
Marine Management Organisation
Minstead Parish Council
Marchwood Parish Council
Melchet Park & Plaitford Parish Council
Ministry of Defence
Milford on Sea Parish Council
Mobile UK (mobile network operators)
Natural England
National Grid plc
National Gas
National Highways
National Trust
Netley Marsh Parish Council
New Forest National Park Authority
Network Rail
New Milton Town Council
NHS West Hampshire Clinical Commissioning Group
Nursling & Rownhams Parish Council
Odstock Parish Council
Partnership for South Hampshire

Redlynch Parish Council
Ringwood Town Council
Rockbourne Parish Council
Romsey Extra Parish Council
Sandleheath Parish Council
Sixpenny Handley & Pentridge Parish Council
Southern Water
Southampton City Council
South West Water
South Western Railway
Sopley Parish Council
Sport England
St Leonards & St Ives Parish Council
SSE (Scottish and Southern Energy)
Test Valley Borough Council
The Coal Authority
Totton & Eling Town Council
Theatres Trust
Verwood Town Council
Wellow Parish Council
Wessex Water
Whitsbury Parish Council
Wiltshire Council
Woodgreen Parish Council